

Approved

**Town of Brentwood
Budget Committee
Minutes of November 4, 2013**

Present: Elyse Seeley (Chair), Bill Faria, John Lyon, Bob Mantegari; Jeff Bryan (Selectmen Rep), Krista Steger.

Absent: Malcolm Allison; Dianne Vosgien (excused),

Visitors: Crystal Buswell, Donna Benshemer, Lisa Swasey

Chairperson Elyse Seeley called the meeting to order at 7:09 pm.

1. Motion to approve draft minutes from October 7, 2013. Krista/Bob, Approved 4-0, 2 abstentions.
2. Budget status (School Board rep) – Postpone (School Board Rep at school board meeting).
3. Budget status (Selectmen's Rep) – General discussion on status of budgets. Due to state not setting tax rate, town is close to running a cash deficit. Select board discussed floating a bond for two weeks until tax revenue starts coming in but will probably defer payments to County and local School until the end of the year since this is less costly.

BUDGETS:

1. **Joint Loss Management – 4225-26.** – Motion to Approve in amount of \$1,021.00, Bob/Krista, approved 6-0
2. **Conservation Commission – 4611-50.** – Motion to approve in amount of \$7,127.00, Bob/Jeff, approved 6-0.
3. **Executive Office/Town Meeting – 4130-03** - Motion to approve in amount of \$3,501.00, approved 6-0.
4. **Elections, Registrations & Vitals – Elections – 4140-06** – Motion to approve in the amount of \$7,675.00, Bob/Jeff. There will be four elections next year, which accounts for the increase, approved 6-0.
5. **Cemetery – 4195-25** – Motion to approve in the amount of \$7,764.00, Bob/Jeff, approved 6-0.
6. **Financial, Tax & Assessing – Finance - 4150-09** – Motion to approve in the amount of \$61,875.00, Bob/Jeff. This includes a 2% COLA, and a 3% merit increase which accounts for the increase, approved 6-0.
7. **Financial, Tax & Assessing – Assessing – 4150-07** – Motion to postpone until next meeting, (Select board to revisit this budget). Bob/Jeff
8. **Executive Office – 4130-01** – Motion to approve in the amount of \$29,660.00, Bob/John, approved 6-0.
9. **Executive Office – Town Administrator – 4130-02** – Motion to approve in the amount of \$87,395.00, Bob/Jeff, this includes a \$3,000 salary increase (2% of which is COLA). Also a

health insurance increase...this budget needs to be revisited by Selectmen. Motion withdrawn and will be revisited by Budcom.

10. **Regional Associations** – 4197-32 – Motion to approve in the amount of \$18894.00, Jeff/Bob, there was some discussion about organizations that are included. Approved 6-0.
11. **Health Officer** – 4419-31 – Motion to approve in the amount of \$539.00, Jef/Bob. The town has a new health officer; in past the Doctor donated his fee back to the town. New officer is part-time, this is an estimate of fees for coming year. Approved 6-0.
12. **Welfare** – 4442-35 – Motion to approve in the amount of \$7,136.00, this includes a 2% COLA, direct assistance is level funded, approved 6-0.
13. **Emergency Management** – 4290-27 – Motion to approve in the amount of \$6,375.00, Jeff/Bob, this budget is level funded and this number is just a EOC set-up number, approved 6-0.
14. **Financial, Tax & Assessing - Budget Committee** – 4150-10 – Motion to approve, in the amount of \$700.00, this is level funded, approved 6-0.

New Business:

1. Ethics Policy for the Town of Brentwood was requested for adoption at the town meeting for implementation in 2014. Budcom voted to adopt the policy immediately. Motion to adopt policy effective immediately Bob/Krista, approved 6-0.
2. Elyse discussed what she knew about general school budgets. SAU-16 received a 1st draft today and we will have a draft at our next meeting. No teacher contract is included right now. There will be a request for full or extended day kindergarten, The Coop Board is discussing A/C for the middle school and a possible addition to the building. The Coop Budcom is hoping to provide fiscal recommendations.

Public Comment: None

8:04 pm Motion to adjourn, Jeff/Bob, approved 6-0

Minutes respectfully submitted by William C Faria